

MIZORAM PUBLIC SERVICE COMMISSION
Mizoram New Capital Complex
Aizawl

Advertisement No.25 of 2026 - 2027

Dated Aizawl, the 11th September, 2026

No.A.12026/32/2026-MPSC(PRE): Direct Recruitment Examination for the under mentioned post is to be conducted by the Mizoram Public Service Commission. Application can be submitted through the Mizoram Public Service Commission's online portal <https://mpsconline.mizoram.gov.in> till **12/10/2026** upto **4:00 PM**.

Probable applicants who have not registered in the one-time-registration portal must register and submit their application well in advance before the last date of submission of application to enable them to submit their application in time.

An applicant must verify that his/her application is actually submitted after payment is made; otherwise, the claim of the applicants regarding his/her candidature will not be entertained.

- 1. Name of Post : Lower Division Clerk (LDC)**
- 2. Name of Department : Mizoram Public Service Commission**
- 3. Classification : Group 'C'**
- 4. No. of Posts : 4 posts**
- 5. Pay : Level – 4 in the Pay Matrix**
- 6. Relevant Rules : Mizoram Public Service Commission (Group 'B' & 'C') Recruitment Rules, 2025**
- 7. Job Description : LDC deals with Clerical work which includes opening, maintenance, custody and putting up of files to Section Officer. They also work on computers to prepare letters and other important official correspondences.**

8. Conditions of Eligibility:

I. Educational Qualifications :

- i) Higher Secondary School Leaving Certificate from recognized Institution.
- ii) Diploma in Computer Application Semester-I/Certificate Course on Computer Application or above from institutions recognized by All India Council for Technical Education (AICTE), or any institution recognized by the Central or the State Governments/UT Administration under Union of India

II. Typing speed of 30 words per minute

III. **Computer Proficiency:**

Computer Proficiency as prescribed by the Mizoram Group 'A', 'B' and 'C' posts Service/Recruitment (Amendment) Rules, 2023 notified vide No. A.12018/31/2020- P&AR (GSW) dated 10.03.2023. (Click for details at <https://tinyurl.com/comp-proficiency>.)

IV. **Age Limit:**

A candidate must not be less than 18 years and not more than 35 years of age on 1st August, 2026. Upper age limit is relaxable up to 5 years in case of ST/SC candidates or as may be notified by the Government from time to time. For proof of age, **HSLC/HSSLC Certificates/Voters ID/ Digitised Birth Certificate** which clearly shows the candidate's date of birth shall be accepted. As per UIDAI clarification Aadhaar Card is not acceptable as a valid proof of date of birth. (Click for details at <https://tinyurl.com/age-relaxa>)

V. **Mizo Language Proficiency:**

A candidate must achieve the pass mark in the qualifying test of Mizo Language Proficiency as prescribed by the Government from time to time. However, **a candidate who studied Mizo subject in Class-X standard(HSLC) or above within Mizoram or who opted for Mizo subject as MIL outside Mizoram is exempted** from taking the qualifying test paper(Reference: the Mizoram Gazette Notification vide No. A-11019/1/2021-P&AR(GSW) dt.09.04.2024 issue No.247).].(Details can be seen on <https://tinyurl.com/mizo-language-proficiency>.)

VI. **Documentary support** to prove fulfillment of eligibility conditions should not be dated later than the last date of application, and the same should be uploaded latest by the last date of application.

VII. **Mandatory Documents to be uploaded**

(1) To support their applications, the candidates must upload the following documents in the online portal, positively before expiry of the period specified for submission of the application:-

- a) Marksheets of HSLC & above.
- b) Educational Certificates of HSLC & above.
- c) Proof of Computer Proficiency [**Para 8.(III)**].
- d) Proof of proficiency in Mizo Language [**Para 8.(V)**].
- e) SC/ST Certificate (for SC/ST candidates only).
- f) Proof of date of birth [**Para 8. (IV)**].
- g) Proof of educational qualifications (Certificate & Complete Marksheets) for the post applied for corresponding to relevant part of [**Para 8.(I)**]
- h) Documents, if any for which there is no assigned box for uploading should be uploaded in the "Others" box/field of the OTR Page of the online portal (Multiple documents can be uploaded in the "Others" box/field).

Note:(i) Wherever on the OTR profile page, under the 'Supporting Documents' section, the name of document to be uploaded includes (Certificate and Marksheet), the certificate and the accompanying marksheet should be scanned together in a single pdf file or photographed together clearly, and such pdf or image file should be uploaded.

(ii) Supporting documents to be uploaded should not be protected from any person for viewing or printing etc. Any uploaded file which is protected in the said manner will be considered as not uploaded.

9. Validity of the candidature of an applicant shall be assessed based on the documents uploaded in the online portal only.

10. Any application for alteration of documents already uploaded by the candidate in the online portal should be made well before the last date of application in order that such modification would become effective before the expiry of the last date.

11. Any alteration of documents made in the portal after the last date for submission of application shall not be considered for the particular post applied for.

12. Failure to upload any of the mandatory documents by the closing date for submission of application will result in rejection of the application.

13. Disqualifications:

- (i) Canvassing (**insawipui**) by a candidate directly or indirectly will disqualify his/her candidature.
- (ii) Particulars/Details to be mentioned in the application should be completely and correctly stated. Any application not specifying the required information of a concerned candidate shall be liable to be rejected.
- (iii) Any candidate who, on verification at any stage of the recruitment process, does not fulfill any of the eligibility conditions will be disqualified. Accordingly, a candidate remains liable to disqualification even after appearing for written examination.
- (iv) Any candidate who fails to submit his/her application with supporting documents as required, during the stipulated time period shall be disqualified.

14. Debarment:

Candidate(s) charged and found guilty of misconduct, using unfair means or intimidation of officials shall be debarred from appearing in any examination/recruitment conducted by the Mizoram Public Service Commission.

The Commission will maintain a record of this and the same shall be sent to the Union Public Service Commission as well as to other State Public Service Commissions. Candidate(s) debarred by the Union Public Service Commission and other State Public Service Commissions shall also automatically be debarred by the Mizoram Public Service Commission.

15. Government servants will have to apply through proper channel.
16. **Syllabus** for the examination is available for download on the Commission's official website: <https://tinyurl.com/ldcmizopsc>
17. Any additional information regarding this advertisement will be published on the Commission's official website.
18. If payment is to be done through UPI, it may be done using only the mobile number used for one time registration. Persons with disabilities are exempted from payment of application fees. Fees once paid is non-refundable under any circumstances.
19. **Helpline:-** In case of queries/clarification regarding their applications, candidature, etc. candidates may contact MPSC's **Helpline No. 0389-3596493** on working days between **10:00 AM and 4:00 PM**. *Applicants can also approach the MPSC on all working days during office hours.*

Sd/-TERESY VANLALHRUAI

Secretary

Mizoram Public Service Commission

Memo No.A.12026/32/2026-MPSC (PRE): Dated Aizawl, the 11th September, 2026

Copy to:-

1. Sr.PPS to Chairman, Mizoram Public Service Commission, Aizawl.
2. PA to Members, Mizoram Public Service Commission, Aizawl.
3. PS to Secretary, Mizoram Public Service Commission, Aizawl.
4. PS to Additional Secretary, Mizoram Public Service Commission, Aizawl.
5. All Administrative Departments, Govt. of Mizoram.
6. All Heads of Departments, Govt. of Mizoram.
7. Deputy Commissioners, Aizawl / Lunglei / Siaha / Champhai / Kolasib / Serchhip / Lawngtlai / Mamit / Saitual / Khawzawl / Hnahthial for displayed in the Notice Board.
8. Resident Commissioner / Additional / Joint / Deputy / Asst. Resident Commissioners, Mizoram Houses – New Delhi / Kolkata / Mumbai / Guwahati / Shillong / Silchar / Bengaluru for display in the Notice Board of Mizoram Houses.
9. District Employment Officer, Aizawl, Lunglei, Siaha and Champhai for display in the Notice Board.
10. All Officers, Mizoram Public Service Commission.
11. Notice Board.
12. Guard File.



(LALSAWMZUALA)
Deputy Secretary

Mizoram Public Service Commission